



**BRITISH ACADEMY
OF MANAGEMENT**

BAM and Partner (IAM and SIMA) Grant Schemes 2024

Guidance for Applicants



Società Italiana di
MANAGEMENT

SECTION 1: GENERAL GUIDANCE

Introduction

The British Academy of Management (BAM) together with Irish Academy of Management (IAM) and Società Italiana di Management (SIMA) are pleased to announce the launch of the 2024 grant schemes.

These schemes are part of BAM's mission to build a thriving, pluralistic research community by supporting relevant, ethical and innovative management and business research.

ABOUT THE SCHEMES:

BAM / Irish Academy of Management (IAM) Collaborative Research Award

Maximum £4,000 for 1 project

This Scheme is aimed at supporting and advancing international research collaborations between management researchers in the Republic of Ireland and the UK. It seeks to support the development of members of the British Academy of Management and the Irish Academy of Management (IAM) who are at an early stage in their careers. Established researchers are also eligible to apply but they must clearly explain their role in the work and in developing the skills of early career researchers. The scheme is open to all IAM and BAM Members; non-members wishing to apply to the scheme can join either IAM or BAM as appropriate.

At least one investigator must be employed at an academic institution in the Republic of Ireland and another investigator must be employed at an academic institution in the UK to ensure collaborative research between the two countries with fieldwork being required in both regions.

BAM / Società Italiana di Management (SIMA) Collaborative Research Award

Maximum £4,000 for 1 project

This scheme is aimed at supporting and advancing international research collaborations between management researchers in Italy and the UK. It seeks to support the development of members of the British Academy of Management and Società Italiana di Management (SIMA) who are at an early stage in their careers. Established researchers are also eligible to apply but they must clearly explain their

role in the work and in developing the skills of early career researchers. The scheme is open to all SIMA and BAM Members; non-members wishing to apply to the scheme can join either SIMA or BAM as appropriate.

At least one investigator must be employed at an academic institution in Italy and another investigator must be employed at an academic institution in the UK to ensure collaborative research between the two countries with fieldwork being required in both regions.

Individuals can apply to only one of the above schemes in any one year, whether as Principal Investigator or Co-Investigator. Current and incoming members of BAM Executive, IAM Council, SIMA Council and the grant awards committee are not eligible to apply for these schemes whether as Principal Investigator or Co-Investigator.

Important information before starting an application

- **The application deadline for Principal Investigators to submit an application via the BAM Grants scheme application portal is Monday 29th January 2024, 17:00 (UK time).** After you have submitted your application, your nominated Head of Department/School or institutional approver will receive an email notification asking them to approve the application and acknowledge Head of Department/School Declarations. **The deadline for applications to be approved is Thursday 1st February 2024, 17:00 (UK time)**
- The earliest project start date is Tuesday 1st October 2024 and projects are expected to be between 12 and 18 months in duration.
- Applicants must ensure that they have read this guidance document and the separate Grant Terms and Conditions document before applying to any of these Schemes. A separate Frequently Asked Questions document is available on the BAM grants web page at [BAM and Partner Grant Schemes 2024](#)

- *For UK-based investigators:* the Principal Investigator, and all Co-Investigators who are based in UK management or business schools, must have an up-to-date membership with the British Academy of Management at the point of applying. Non-members wishing to apply to the scheme can become members before applying. More information is available at [BAM Membership Benefits](#)

For Ireland or Italy-based investigators: the Principal Investigator and Co-Investigators based in Ireland or Italy must be current members of their respective Academy at the point of applying. Non-members wishing to apply to the scheme can become members before applying. More information is available on the websites for [IAM](#) and [SIMA](#).

- Proposals should demonstrate alignment with one or more [BAM Special Interest Groups](#) and with the Academy's [Mission and one or more of its Strategic Objectives](#) (<https://www.bam.ac.uk/about-bam/strategy-2024.html>).

For Collaborative Research Awards: proposals should also demonstrate alignment with the mission and one more of the strategic objectives of the relevant Academy available at the following links: [Irish Academy of Management](#) and [Società Italiana di Management](#).

- Proposals are equally welcomed from established subject areas and newly emerging domains. Priority will be given to proposals with clear and effective research design, data collection and analysis method, and that engage with the BAM, IAM or SIMA communities; and that enhance early career research skill development.
- Applications should make a commitment to disseminating and sharing learning from the project throughout the wider business and management academic community.

- Individuals may **apply to only one** of the above schemes in any one application round, whether as Principal Investigator or Co-Investigator.
- Current and incoming members of BAM Executive, IAM Council, SIMA Council and the grant awards committee are not eligible to apply for these schemes whether as Principal Investigator or Co-Investigator.
- Previously unsuccessful applicants may not submit an application that is substantially the same as any previously submitted applications. Proposals should be substantially different in terms of project concepts, proposed methodology and fundamental research questions.
- Previous holders of a BAM grant or Collaborative Research Award wishing to apply to one of the schemes must have completed their previous project at least 2 years (24 months) before the deadline for the current round of schemes. They must also have satisfactorily submitted any end of grant reports and supporting financial evidence.
- Applications submitted by the deadline will go through an administrative desk reject process at which point incomplete applications will be rejected. Applications will also go through an academic desk reject process at which point academically weak or incoherent proposals will be rejected before the peer review process begins.

Summary requirements for successful grant holders

Successful Grant Holder(s) are required to fulfil the following key conditions upon being awarded a grant:

- *For UK-based investigators:* the Principal Investigator, and all Co-Investigators who are based in a business or management school must maintain valid membership of BAM for the duration of the project.
- *For Ireland or Italy-based investigators:* the Principal Investigator and Co-Investigators based in Ireland or Italy must maintain valid membership of their respective Academy for the duration of the project
- The lead institution is responsible for monitoring the conduct of the award and ensuring that ethical standards are met. In cases where the research is not completed or ethical standards are not met, the lead institution will not be eligible for any future funding through a BAM and Partner grants scheme.
- The Principal Investigator must submit a 6-monthly 'Interim Project and Financial Report' to the BAM Grants Administrator using a template provided by BAM. This is to ensure that the project is proceeding as planned and to update BAM regarding how much of the funding has been spent or committed.
- The Principal Investigator must submit to the BAM Grants Administrator an 'End of Grant Project and Financial Report' of no more than 1,000 words using a template provided by BAM within two months of the completion of the project. Lists of transactions under each of the key budget headings included in the application will be required together with supporting financial evidence.
- At least one full paper on the research outcomes must be presented at the BAM, or IAM or SIMA Annual Conference as relevant during the life of the project or at the next possible conference following completion of the project. Failure to present at a

BAM, or IAM or SIMA Conference, as relevant, will result in the funds needing to be returned to BAM. Costs for travel, accommodation and subsistence, and conference fees for attendance at the conference cannot be claimed against the grant.

- The Principal Investigator and all Co-Investigators must acknowledge BAM, and IAM or SIMA, as relevant, for support for the project in any written or electronic publication that arises as a direct result of the project, including the grant reference number.
- The Principal Investigators and Co-Investigators must respond to requests from BAM for updates on publications and other project related outcomes and impact after the end of the grant. Projects will be allocated an individual project summary page on the BAM Grants Repository which will include general information about the project, an abstract, and any publicly available findings specifically from the project including copies of, or links to, openly accessible versions of any publication arising from the research.

How to submit your application

Applications must be submitted electronically via the BAM Grant Schemes application portal at <https://bam.grantplatform.com/>. You can register on the grants portal at any time. The online application form is available from **Monday 30th October 2023**.

The application deadline for Principal Investigators to submit an application via the BAM Grants scheme application portal is Monday 29th January 2024, 17:00 (UK time). After you have submitted your application, your nominated Head of Department/School or institutional approver will receive an email notification asking them to approve the application and acknowledge Head of Department/School Declarations. The deadline for applications to be approved is Thursday 1st February 2024, 17:00 (UK time)

It is recommended that you draft your application in a separate Word document using the Application Form Questions for Reference template available at [BAM and Partner Grant Schemes 2024](#) before inputting your answers into the grant portal.

Please note that there is no requirement to anonymise your application. Please include PI and Co-I names and institutions when drafting your application.

The online application form on the BAM Grants scheme application portal includes text boxes for all the details about the project that are required for peer review. Attachments are not required.

Review criteria

Applications will go through an administrative and academic desk reject process as described above. Any incomplete applications, or applications that are not sufficiently developed will be rejected at this stage.

Complete and developed applications will be peer-reviewed by two subject and/or methodological experts drawn from the British Academy of Management's Peer Review College against the following equally-weighted criteria on a scale of 1 to 5 for each criterion:

Quality of the project

- 1.1 *Does the application demonstrate sound knowledge of the field including literature(s) relevant to the project?*
- 1.2 *Are the proposal methodology, research design and method of high quality and original?*
- 1.3 *Are the project and the project workplan viable?*
- 1.4 *Does the project have potential to contribute to the field (i.e., Conceptual originality and relevance to the wider management and business community)?*
- 1.5 *Have the implications of the project on ethics and EDIR been appropriately considered in the application?*

Engagement with the BAM, and, where applicable, IAM or SIMA communities

- 2.1 *To what extent does the project fit with the Grant Scheme remit? The extent to which the project is aligned with mission and one or more strategic objectives of BAM and IAM or SIMA respectively.*
- 2.2 *To what extent is the project aligned with one or more BAM Special Interest Groups or the BAM Management Knowledge and Education group, BAM, IAM or SIMA's Mission and one or more of BAM, IAM or SIMA's Strategic objectives (see <https://www.bam.ac.uk/about-bam/strategy-2024.html> for details)?*

Publication, dissemination and impact plans and value for money

- 3.1 *Is the project publication and dissemination plan to academic audiences ambitious, specific and aligned with the Grant Scheme remit as set out in Section 1 (introduction) of the guidance for applicants?*
- 3.2 *Is the project impact and engagement plan with non-academic audiences ambitious, specific and aligned with the Grant Scheme remit as set out in Section 1 (introduction) of the guidance for applicants?*
- 3.3 *Does the project offer value for money?*

Do the proposed research justify the funding requested? This score represents an average of the reviewers' assessments of the above criteria.

Alignment with BAM Special Interest Groups

You must select at least one Special Interest Group that your proposed research project is closely aligned with.

- Corporate Governance
- Cultural and Creative Industries
- e-Business and e-Government
- Entrepreneurship
- Financial Management
- Gender in Management
- Human Resource Management
- Identity
- Innovation
- Inter-organizational Collaboration: partnerships, alliances and networks
- International Business and International Management
- Inter-Organisational Collaboration: Partnerships, Alliances and Networks
- Knowledge and Learning
- Leadership and Leadership Development
- Management and Business History
- Management Knowledge and Education
- Marketing and Retail
- Operations, Logistics and Supply Chain Management
- Organisational Psychology
- Organisational Transformation, Change and Development
- Performance Management
- Project Experiences
- Public Management and Governance
- Research Methodology
- Strategy
- Sustainable and Responsible Business

SECTION 2: FINANCIAL GUIDANCE

BAM, together with IAM and SIMA will evaluate applications that are submitted under these Schemes based on the following financial principles and specific funding criteria.

1. BAM, together with IAM and SIMA are committed to funding up to one grant for each Collaborative Research Award dependent on the quality of submissions received. BAM/IAM and BAM/SIMA funding is up to a maximum value of £4,000 per application.
2. The Grant cannot support full economic costing of projects in relation to staff costs, including both salaries and overheads, given BAM's position as a Registered Charity.
3. The Grant will be contracted between BAM and the Principal Investigator's Research Office. In the case of Collaborative Research Awards, BAM remains the contracting party, and administers the grants on behalf of the partner academies.
4. The Principal Investigator's organisation ('lead institution') will issue an invoice to the BAM Grants Administrator to claim the grant.
5. The Grant holder(s) must not commit any expenditure prior to the contract being issued and the period of the grant having commenced. All expenditure must have taken place within the dates of the project and been accounted for within two months of the project end date.
6. The lead institution must agree not to use the grant for other purposes than funding of the project. Applicants are to receive the full grant being awarded to carry out the specified research. This agreement must be included with the application.
7. The Principal Investigator must include a statement from their Research Office confirming the application terms and conditions and financial guidelines have been read and accepted.
8. The lead institution must include a financial commitment to support attendance at the British Academy of Management Annual Conference where the project will be presented over and above standard conference support. This agreement must be included with the application. For Collaborative Research Awards, the commitment can be to present either at the BAM Annual Conference, or the IAM or SIMA Annual Conference.
9. Priority will be given to applications that demonstrate value for money and financial clarity.

Eligibility of costs under the Grant Scheme

Please note, the following items are costs that ***will not be covered*** under the Grant Schemes:

- Salaries of existing staff
- Tuition or other fees
- Hardware and computer purchase

The following items are indicative of costs that **are covered** under the Grant Schemes:

Accommodation, Travel and Subsistence

Applicants should provide estimates of, and justification for all accommodation, travel and other subsistence costs directly relating to the project.

- **Accommodation:** Applicants should obtain reasonably priced hotel accommodation in accordance with their own institution's travel and subsistence policy.

- **Travel:** Applicants should book early and take advantage of cheaper advance tickets, where possible, and be by the most economical means of transport. The Academy expects that travel will be at the lowest available fare, which should normally be economy/standard travel.

Transcription/data input/translation/research assistance/other external services

Assistance in transcription, data input, translation, research assistance or other external services may be funded from the grant if the following conditions are met:

- The application must include details of how the estimated number of hours has been calculated.

Consumables and other costs:

The following items **may be covered** under the Grant Schemes if sufficient justification is provided:

- Stationery
- Computing consumables (e.g. USB data sticks, CDs), equipment rental charges and software fees or purchases specifically required for the project
- Specialist publications that cannot be obtained through the applicant's institution
- Subject/interviewee incentives
- Cost of microfiche records
- Specialist reprographic services
- Copyright permission fees

Conference attendance – travel, accommodation and fees:

- BAM may, in certain circumstances, consider expenses relating to a single conference attendance if the theme and subject of the conference is of direct and particular relevance to the project and there are no other sources of funding available to the applicant. This does not replace the requirement to present a full paper at an annual BAM Conference.