**BAM Research Grant Schemes 2025**

**APPLICATION QUESTIONS FOR BAM Grants Portal**

**Please refer to the guidance for applicants and financial guidance, assessment criteria, terms and conditions, and FAQs when completing your application.**

This document is intended as a resource to help you to develop your application before completing the online application form.

## How to submit your application

Applications must be submitted electronically via the BAM Grant portal at <https://bam.grantplatform.com/>. You can register on the grants portal at any time. **This form is available from Monday 25th November 2024 with the online application form available in late November**

The application deadline for Principal Investigators to submit an application via the **BAM Grants scheme application portal is Wednesday 5th March 2024, 17:00 (UK time).** After you have submitted your application, your nominated Head of Department/School or institutional approver will receive an email notification asking them to approve the application and acknowledge Head of Department/School Declarations. **The deadline for applications to be approved is Thursday 13th March 2024, 17:00 (UK time)**

It is recommended that you draft your application in a separate Word document using the Application Form Questions for Reference template available at [BAM Research Grant Schemes 2025](https://www.bam.ac.uk/grants/bam-research-grant-schemes-2025.html) before inputting your answers into the grant portal.

Please note that there is no requirement to anonymise your application. Please include PI and Co-I names and institutions when drafting your application.

The online application form on the BAM Grants scheme application portal includes text boxes for all the details about the project that are required for peer review. Attachments are neither required nor permitted.

**Application:**

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| --- | --- |
| Category/Grant Scheme | *BAM Transitions 1 Research Grant Scheme*  *BAM Transitions 2 Research Grant Scheme*  *BAM MKE Research Grant Scheme* |
| Application name | *Please provide a short title to identify your proposal* |

1. **Principal Investigator**

Please complete the details below for the Principal Investigator including any qualifications or experience relevant to the project. This section replaces the need for a separate CV attachment.

|  |  |
| --- | --- |
| Name | *Including designation, eg Prof, Dr* |
| I am NOT a current member of BAM Executive or the Grant Award Committee for the scheme | *Current and incoming members of BAM Executive and/or the Grant Award Committee are not eligible to apply as Principal Investigators or be named as Co-Investigators* |
| I am NOT named as a Co-Applicant on any other application in this funding round | *Principal Investigators may not be named on more than one application as Principal Investigator or Co-Applicant in any funding round* |
| Current position/job title |  |
| Institution/organisation name |  |
| Institution/organisation address |  |
| BAM Membership? | *Please select* |
| Membership ID number | *The Principal Investigator must be a current BAM member at the time of application and must remain so for the duration of the project* |
| Membership renewal date |  |
| Confirmation of doctorate | *(year, institution, title)* |
| Are you an early career researcher? | *Defined as less than 5 years after being awarded Doctorate at the point of applying, excluding any breaks in time such as maternity leave, parental leave, extended sick leave* |
| Mentoring for ECRs available within your institution (early career researchers only) | *Outline provision for mentoring available within your institution, maximum 150 words* |
| Have you previously applied to the BAM and Partner Grant Schemes? | *Applications previously submitted to a BAM Research Grant Scheme or a BAM and Partner Collaborative Research Grant Scheme must have been updated and developed further before being resubmitted.* |
| If yes, please provide the title of any applications previously submitted and the year submitted | *Previous holders of a BAM Research Grant or a BAM and Partner Collaborative Research Grant wishing to apply to one of the schemes must have completed their previous project at least 2 years (24 months) before the deadline for the current round of schemes. They must also have satisfactorily submitted any end of grant reports and supporting financial evidence, which were accepted by BAM.* |
| Relevant professional qualification/membership (where applicable) | *(maximum 100 words)* |
| Recent funding success (where applicable) | *(maximum 150 words)* |
| Key publications | *(maximum 150 words)* |
| Relevant networks/engagement and impact activities | *(maximum 100 words)* |
| Other relevant information | *(maximum 100 words)* |
| Role in / contribution to project | *(maximum 100 words)* |
| Support available within your institution | *(maximum 150 words)* |

1. **Co-Applicant(s)**

Co-Investigators are permitted but not required on any of these BAM Research Grant Schemes

The proposal includes a co-investigator.

|  |  |
| --- | --- |
| Name | *Including designation, eg Prof, Dr* |
| The Co-A is NOT a current member of BAM Executive or the Grant Award Committee for the scheme | *Current and incoming members of BAM Executive and/or the Grant Award Committee are not eligible to apply as Principal Investigators or be named as Co-Investigators* |
| The Co-A is NOT named as a Co-Applicant on any other application in this funding round | *Co-Applicants may not be named on more than one application as Principal Investigator or Co-Applicant in any funding round* |
| Current position/job title |  |
| Institution/organisation name |  |
| Institution/organisation address |  |
| Is the Co-A based in an academic institution? | Yes/No |
| Confirmation of doctorate | *(year, institution, title)* |
| Is the Co-A based in a management or business school? | Yes/No |
| If yes, BAM Membership? | *Please select* |
| Membership ID number | *All Co-Applicants who are based in schools of management/business must be current BAM members at the time of application and must remain so for the duration of the project* |
| Membership renewal date | *Applications must be substantially different to any proposal previously submitted to the BAM and Partner Grant Scheme* |
| Has the Co-A previously applied to, or had a grant funded by a BAM Research Grant Scheme or a BAM and Partner Collaborative Research Grant Scheme? | *Applications previously submitted to a BAM Research Grant Scheme or BAM and Partner Collaborative Research Grant must have been updated and developed further before being resubmitted.* |
| If yes, please provide the title of any applications previously submitted and the year submitted | *Previous holders of a BAM grant or Collaborative Research Grant wishing to apply to one of the schemes must have completed their previous project at least 2 years (24 months) before the deadline for the current round of schemes. They must also have satisfactorily submitted any end of grant reports and supporting financial evidence, which were accepted by BAM.* |
| Relevant professional qualification/membership (where applicable) | *(maximum 100 words)* |
| Recent funding success (where applicable) | *(maximum 150 words)* |
| Key publications | *(maximum 150 words)* |
| Relevant networks/engagement and impact activities | *(maximum 100 words)* |
| Other relevant information | *(maximum 100 words)* |
| Role in / contribution to project | *(maximum 100 words)* |
| Support (eg. Academic, management, infrastructure) available within the Co-A’s institution | *(maximum 150 words)* |

1. **Project overview**

Please note that there is no requirement to anonymise your application. Please include PI and Co-A (if included) names and institutions when completing your application.

**Project title**

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| **Start date** | **DD/MM/YYYY (earliest start date 01/10/2025)** | **End date** | **DD/MM/YYY** |

**Project duration** *(between 12 and 18 months)*

**Project summary/abstract**

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| --- |
| *Provide a summary of the research written in terms that can be understood by a non-specialist, maximum 200 words* |

**Keywords (Please provide up to three relevant keywords for your proposed research project)**

|  |
| --- |
| 1. [insert] 2. [insert] 3. [insert] |

**Alignment with at least one BAM Special Interest Group (SIG) (Please select from the List provided below)**

|  |
| --- |
| 1. [insert] 2. [insert] 3. [insert] |

Please select a minimum of one and a maximum of three SIGs to which your proposed research project aligns.

* Corporate Governance
* Cultural and Creative Industries
* e-Business and e-Government
* Entrepreneurship
* Financial Management
* Gender in Management
* Human Resource Management
* Identity
* Innovation
* International Business and International Management
* Inter-Organisational Collaboration: Partnerships, Alliances and Networks
* Knowledge and Learning
* Leadership and Leadership Development
* Management and Business History
* Marketing and Retail
* Operations, Logistics and Supply Chain Management
* Organisational Psychology
* Organisational Transformation, Change and Development
* Performance Management
* Project Experiences
* Public Management and Governance
* Research Methodology
* Strategy
* Sustainable and Responsible Business

1. **Methodology and data collection**

**Project aims, objectives and detailed research questions**

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| *(List the main aims, objectives and research questions of the proposed project, maximum 200 words*) |

**Proposed research methodology**

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| --- |
| *(Explain the research design and methodological framework that will underpin your proposed research, maximum 250 words)* |

**Existing data and any new data to be collected**

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| *(Explain what data you will collect, how data collection will complement existing data and how you will ensure that data collection and storage of your research complies with General Data Protection Regulation (GDPR) or other national data protection guidelines or legislation, maximum 150 words)* |

**Data analysis to be carried out**

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| *(Explain how you will analyse the data, detailing analysis protocols where appropriate, maximum 150 words)* |

**Ethical issues and how these will be addressed**

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| --- |
| *(Discuss any ethical issues arising from your project and explain how you will address them. If your research involves human participants or is otherwise of a sensitive nature, you are required to gain ethical approval from your employing organisation or relevant authority before commencing the study and to comply with relevant ethical guidelines e.g. e.g.* [*CABS/BAM Ethics guide 2015*](https://charteredabs.org/policy/research/ethics-guide-2015-advice-and-guidance%22%20/t%20%22_blank) *or similar frameworks maximum 150 words)* |

**Commitment to BAM’s Equality, Diversity, Inclusivity and Respect in project design and implementation**

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| --- |
| *(Explain how you will embed equality, diversity, inclusivity and respect in designing and implementing your research, maximum 150 words)* |

1. **Workplan and risks**

*Please provide an outline of the different stages of your proposed workplan including the month numbers for each stage.*

|  |  |  |
| --- | --- | --- |
| **Stage** | **Description of work tasks to be completed** | **Month numbers (eg, 1-18)** |
| Completion of all preparation and design work |  |  |
| Commencement of data collection phase of study |  |  |
| Completion of data collection phase of study |  |  |
| Commencement of data analysis phase of study (substantive phase where research facilities are involved) |  |  |
| Completion of data analysis phase of study |  |  |
| Commencement of writing-up of the research, publication, dissemination and engagement |  |  |
| Completion of writing-up, publication, dissemination and engagement |  |  |

**Risks**

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| *(Outline any risks that might impact the delivery of the workplan, and how you will mitigate these, maximum 150 words)* |

1. **Outcomes, engagement and impact**

**Motivations for applying for the BAM and Partner grant scheme**

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| *(Explain how the project engages with the Scheme remit, relates to a BAM Special Interest Group and is aligned with BAM’s* [[*Strategic Aims and Objectives*](https://www.bam.ac.uk/about-bam/strategy-2024.html)](https://www.bam.ac.uk/about-bam/strategy-2024.html) *maximum 150 words)* |

**Importance of the research**

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| *(Detail what outcomes and outputs you expect to arise from the proposed research are. List the conceptual originality and relevance to the wider business and management community, maximum 150 words)* |

**Audience for the research**

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| *(**Explain the main academic and non-academic audiences who are expected to benefit from the project, how you expect them to benefit from the project and how you will communicate with them, maximum 150 words)* |

**Publication and dissemination plan**

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| *Outline your plans for publishing your research and disseminating it to academic audiences with regard to specific communities and debates, maximum 150 words* |

**Engagement and impact plan**

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| --- |
| *Outline your plans for engaging with non-academic audiences and achieving impact beyond academia with regard to specific stakeholder groups and communication channels, maximum 150 words* |

**References and citations**

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| --- |
| *(please use this section to provide full citations for academic literature referred to in the sections above, maximum 300 words)* |

1. **Budget and justification**

*Please provide a breakdown of the funding budget for your proposed research, and a justification for the proposed expenditure based on the category headings within the budget*

|  |  |  |
| --- | --- | --- |
| HEADING | DESCRIPTION | TOTAL (£) |
| Travel, subsistence and accommodation | *Estimates for travel and subsistence costs directly relating to the project. Costs for attending BAM conference cannot be claimed* |  |
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| External services | *Transcription, data inputting, translation, research assistance, other external services (include calculation method)* |  |
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| Other research costs | *eg., project specific stationery, computing consumables, specialist publications, subject/interviewee incentives, cost of microfiche records, specialist reprographic services, copyright permission fees* |  |
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| **Total funding requested** |  |  |

**Justification of budget resources**

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| *(Explain why the budget resources are required to enable you to undertake the research, maximum 250 words)* |

**Other support**

*(State any other funds applied for, or already awarded, in connection with this application. Please state exactly how funding applied for here will be utilised in conjunction with existing funding. It is encouraged for the applicant to seek matched funding from their employing institution or third-party organisations, maximum 125 words)*

**8. Principal Investigator checklist**

Please ensure you have included all the information required before submitting your application.

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| --- | --- |
|  | **Please tick to confirm** |
| I confirm that I have read the Guidance for Applicants, and Terms and Conditions of the Scheme, that the information provided in this application is true and valid and I agree to the summary requirements for Principal Investigators, if successful. | YES |
| I am aware of the requirements for reporting project progress, presenting a full paper at a BAM Conference and updating BAM on any research outcomes upon request following the completion of the project. | YES |
| I understand that the project will be allocated an individual project summary page on the BAM Project Repository, which will include general information about the project, an abstract, and any publicly available findings specifically from the project including copies of, or links to, openly accessible versions of any publication arising from the research. | YES |
| I confirm that the application is not currently submitted to any other grant scheme and will not be submitted to any other grant scheme until the outcome of this application is known. | YES |

Person completing these declaration

|  |
| --- |
| *(Please type name)* |

Date declarations made

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|  |

**8. Institutional approval**

**IMPORTANT:** **Changes cannot be made to your application after the first submission deadline.  The deadline for approval is one week after the first submission deadline. Please make sure that the nominated person is aware of this.**

**Head of Department/School or institutional approver**

*Please provide details of your Head of Department/School or institutional approver, who will be required to provide the following declarations:*

* the lead institution’s Research Office has checked the proposal has been completed in accordance with the guidance for applicants and particularly the financial guidance
* the example terms and conditions have been checked, and the Research Office, or equivalent, agrees to these
* If successful, the applicant is to receive the full grant awarded for the purpose of delivering the project outlined in the application. The applicant will be supported to attend the British Academy of Management Annual Conference, where the project will be presented as a mandatory requirement of the grant. BAM Conference registration fees, and travel and subsistence to attend the conference cannot be claimed as part of the grant funding.

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  |
| **Institution name** |  |
| **Department/School** |  |